

Brazosport College  
MCHN 1302 Print Reading  
Syllabus

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Print Reading is designed to give the machine shop student knowledge in interpreting the drawings, symbols and sketches that are used on a daily basis in a machine shop.

**Textbook:** Required – HAMMER’S BLUEPRINT READING BASICS – 4<sup>th</sup> Edition - Charles A. Gills

Industrial Press

Required course materials are available at the Brazosport College bookstore, on campus or online at <http://www.brazosport.edu/bookstore>. A student of this institution is not under any obligation to purchase a textbook from the college bookstore. The same textbook is/may also be available from an independent retailer, including an online retailer.

### STUDENT LEARNING OUTCOMES

Student will show proficiency in reading and calculating dimensions and symbols  
Student will determine the order of machining processes  
Student will show proficiency in interpreting machine drawings

### Title IX Statement

Brazosport College faculty and staff are committed to supporting students and upholding the College District’s non-discrimination policy. Under Title IX and Brazosport College’s policy FFDA (Local), discrimination based on sex, gender, sexual orientation, gender identity, and gender expression is prohibited. If you experience an incident of discrimination, we encourage you to report it. While you may talk to a faculty or staff member at BC, please understand that they are “Responsible Employees” and must report what you tell them to college officials. You can also contact the Title IX Coordinators directly by using the contact information below. Additional information is found on the Sexual Misconduct webpage at [www.brazosport.edu/sexualmisconduct](http://www.brazosport.edu/sexualmisconduct).

Kelli Forde Spiers, Director, Student Life and Title IX Coordinator

Office J-117D; 979-230-3355; [kelli.fordespiers@brazosport.edu](mailto:kelli.fordespiers@brazosport.edu)

Victoria Young, HR Coordinator and Deputy Title IX Coordinator  
Office C-114; 979-230-3303; [victoria.young@brazosport.edu](mailto:victoria.young@brazosport.edu)

## **ATTENDANCE AND WITHDRAWAL POLICY**

Your attendance is required to achieve success in this course. It is the student's responsibility to attend class on time and prepared. It is the student's responsibility for add/ drop withdraws from course. See Current Brazosport College Student Guide for information. A student in the Machine Tools/Millwright program will be allowed no more than three unexcused absences. If no attempt is made to contact the instructor, whether by phone, or electronic mediums, the absence will be considered in the same light as an employer and will be considered unexcused. After the third absence, the student will be withdrawn from the course.

### **Campus Closure Statement**

Brazosport College is committed to the health and safety of all students, staff, and faculty and adheres to all federal and state guidelines. The College intends to stay open for the duration of the semester, and provide access to classes and support services on campus in the safest way possible. The College will also comply with lawful orders given by applicable authorities, including the Governor of Texas, up to and including campus closure. It is possible that on campus activities may be moved online and/or postpone if such orders are given.

### **Student Conduct Statement:**

**Students are expected to be aware of and follow the Brazosport College Student Code of Conduct. Students have violated the Code if they “fail to comply with any lawful directions, verbal or written, of any official at BC.” Lawful directions include precautions and requirements taken to prevent the spread of COVID-19 at Brazosport College. Students who do not follow safety requirements, including the wearing of a mask, may be removed from class by their instructor and referred to the Dean of Student Services.**

## Academic Honesty:

Brazosport College assumes that students eligible to perform on the college level are familiar with the ordinary rules governing proper conduct including academic honesty. The principle of academic honesty is that all work presented by you is yours alone. Academic dishonesty including, but not limited to, cheating, plagiarism, and collusion shall be treated appropriately. Please refer to the Brazosport College Student Guide for more information. This is available online at <http://www.brazosport.edu>.

Academic dishonesty violates both the policies of this course and the Student Code of Conduct. In this class, any occurrence of academic dishonesty will be referred to the Dean of Student Services for prompt adjudication, and may, at a minimum, result in in **Zero on assignment, with no option to make up**. Sanctions may be imposed beyond your grade in this course by the Dean of Student Services.

## Regarding Students with Disabilities:

Brazosport College is committed to providing equal education opportunities to every student. BC offers services for individuals with special needs and capabilities including counseling, tutoring, equipment, and software to assist students with special needs. For student to receive any accommodation, documentation must be completed in the Office of Disability Services. Please contact Phil Robertson, Special Populations Counselor at 979-230-3236 for further information.



Get the information you need – when you need it. Click <http://geni.us/BRAZO> to install **BC Connect** on your mobile device to receive reminders, explore careers, map your educational plan, be in the know about events, find out about scholarships, achieve your goals and much more.

## Dates:

Labor Day – September 7, 2020

Last Day to Withdraw – November 2, 2020

Final Exam – December 8, 2020

### **MCHN 1302 Prints**

Class 1	Course Overview/Safety Pledge
Class 2	Dimensions & Symbols
Class 3	Dimensioning Lab
Class 4	Calculating Dimensions
Class 5	Calculating Dimensions Lab
Class 6	Shaft Drawings
Class 7	Shaft Sketches
Class 8	Test

#### **SPRING BREAK or THANKSGIVING Holidays**

Class 9	Tolerances
Class 10	Finishes
Class 11	CAM
Class 12	CAM Drawings
Class 13	CNC
Class 14	Test
Class 15	Review for Final
Class 16	Final Exam

#### **GRADE DETERMINATION:**

Homework – 20%  
Exams – 20%  
Projects – 20%  
Labs – 20%  
Final – 20%

#### **GRADING SCALE:**

A = 100-90  
B = 89-80  
C = 79-70  
D = 69-60  
F = Below 6